



Ontario's Teaching Regulator
L'organisme de réglementation
de l'enseignement en Ontario

Memo

Date: June 14, 2022

To: Council of the Ontario College of Teachers

From: Jonathan Davey, Chair
Audit and Finance Subcommittee

Subject: Report of the Audit and Finance Subcommittee

Subcommittee Meeting Dates

Since our last report to Council, the subcommittee met on June 7, 2022.

Summary of Discussions

At the June 7, 2022, meeting the College auditors, KPMG provided an overview of their findings and the audit procedures undertaken. They reported that the financial statements presented fairly, in all material respects, the financial position of the College as of December 31, 2021, including the results of College operations and cash flow for the year.

The following brief information was provided to the subcommittee after the formal meeting outlining the selection process and term for the current auditors:

At the Finance Committee meeting of May 4, 2016, the Controller gave a presentation outlining the scope, approach and results of the RFP selection process. College staff reviewed nine tenders and after a thorough evaluation, shortlisted three top contenders. A comparative assessment was made between the top contenders and the successful firm was KPMG. After reflection and discussion, the Committee agreed that the firm providing the most value for money was KPMG. A motion was passed as follows:

The FC recommends that Council appoint KPMG as the College's auditing firm for a five-year term effective 2016.

The subcommittee was briefed on the College's 2023 preliminary budget with presentations from each College department. The Interim Director of Finance provided an update on the budget development process, and preliminary revenue and expense scenarios. Each presentation included an environmental scan of key workplace factors and an overview of the department's structure and role, together with 2023 preliminary budget requests.

College staff are exploring options and approaches to occupancy planning. The subcommittee received a presentation from the Senior Vice President of Lee & Associates, the College's real estate consultant. The presentation outlined key considerations when

selecting a real estate strategy. The preliminary options include maintaining ownership at 101 Bloor Street and right-sizing the footprint based on current and future needs or exploring selling and leasing options. Subcommittee members expressed interest in the options and requested a follow-up session.

A follow up session is planned when the market data for the options has been fully explored and recommendations and options will be presented to the subcommittee. Any future direction in this matter will require the approval of Council.

Motions Referred to Council

The Audit and Finance Subcommittee recommends:

- (1) That Council accept the December 31, 2021 audited financial statements of the Ontario College of Teachers.**
- (2) That Council appoint KPMG as auditors for the Ontario College of Teachers for the 2022 fiscal year.**

Subcommittee Mandate/Duties

Per Section 5.05 of the College Bylaws, the Audit and Finance Subcommittee shall:

- Monitor and report to Council on the financial activities of the College and shall recommend to Council an annual budget, the appointment of an auditor and the annual audited financial statements; and
- Act as the Audit Committee of the College for the purpose of reviewing the annual audit scope, audit fees and audit findings.

Future Meeting Dates

- August 16, 2022
- December 13, 2022

Subcommittee Members

- Jonathan Davey (Chair)
- Diana Miles
- Jonathan Rose
- Maria Vasanelli, OCT
- Valerie Williamson, OCT (Vice-Chair)