



Ontario  
College of  
Teachers

Ordre des  
enseignantes et  
des enseignants  
de l'Ontario

## Memo

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**Date:** December 8, 2010

**To:** Ontario Association of Deans of Education  
Deans, Faculties of Education  
Registrars, Faculties of Education  
Providers, Additional Qualifications Courses  
Directors of Education  
Superintendents, Human Resources  
Secretaries, School Authorities  
Directors of Education Organizations  
Ministry of Education, including District Offices  
Principals/Supervisory Officers Organizations  
General Secretaries, OTF and Affiliates  
QECCO, OSSTF Certification  
Inter-faculty Technological Education Council  
Ontario Council for Technology Education  
College members

**From:** Michael Salvatori, OCT, Registrar and Chief Executive Officer

**Subject:** **Honour Technological Education Specialist Qualification program – Equivalent of one year's full-time study**

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The purpose of this memorandum is to clarify a College practice that provides College members with technological education qualifications and who hold a Secondary School Graduation Diploma (SSGD) with an alternative way to demonstrate that they meet the requirements for entry to the Honour Technological Education Specialist Qualification program.

Candidates who want to enroll in the accredited Honour Technological Education Specialist Qualification program and who hold an SSGD are required to have completed "the equivalent of one year's full-time study in a program in respect of which a secondary school graduation diploma or its equivalent was required for admission." This is stated in Section 28(1) (c) of Regulation 176/10, Teachers' Qualifications.

For the purpose of this paragraph, the College will continue to accept a transcript from a university or college indicating the course hours completed by the candidate. The College will also accept the following as “equivalent of one year’s full-time study”:

- a) a statement from the institution that delivered the program indicating that a candidate’s in-class studies were equivalent to one academic year of full-time study; or
- b) in the case of in-class hours completed as part of an apprenticeship program, 600-700 instructional hours. The candidate must also hold an SSGD or its equivalent, and an SSGD must have been required for entry into the program.

This interpretation of “equivalent of one year’s full-time study” applies only to the Honour Technological Education Specialist Qualification.

If you have any questions about this issue, please don’t hesitate to contact Charlie Morrison, Manager of Policy and Research, at 416-961-8800, or toll-free in Ontario at 1-888-534-2222, ext. 628.

A handwritten signature in blue ink that reads "M. Salvatori". The signature is written in a cursive style with a large initial "M" and a trailing flourish.

Michael Salvatori, OCT  
Registrar and Chief Executive Officer

MS/CM/ab/pol