



Registration Requirements (for reference only)

- Academic
- Professional Program
- Language Proficiency
- Professional Suitability

Criminal Record Check Report and Applicant Declaration

What is it?

The Criminal Record Check report provides background on any criminal activity in Canada. The Applicant Declaration is part of the online application and provides the College with information about your certification/authorization to teach in other jurisdictions, previous professional disciplinary proceedings or actions and criminal background.

Why do we need it?

To teach in Ontario, you must show that you are professionally suitable for the profession. This documentation provides information regarding your moral character.

CHECKLIST

The College will only accept your Criminal Record Check report if the criteria below are met.

The report must:

- not be older than six months when the College receives it
- be original and signed
- contain your current and past full names, and match your proof of identity documents
- contain correct date of birth
- indicate that a search was done on all of your names (including first, middle, last and any former names) using the Canadian Police Information Centre (CPIC) database.

Having a criminal record or answering positively in the Applicant Declaration questions does not mean you are automatically ineligible for certification. The College will assess each application individually.

If you have a criminal history, we encourage you to provide an explanation that details all the dates, circumstances and outcomes of the events to avoid any delays. You are also encouraged to provide any official documents such as court orders/decisions, police reports, investigation reports, letters from authorities, etc.

A reminder that the College will not accept the document unless these criteria are met, which may result in further delays in your application.

Without a valid Criminal Record Check report, you will not satisfy the registration requirements in Ontario:

- under section 10(a) of Ontario Regulation 176/10 for not providing the information requested, or
- under section 18(2) of the Ontario College of Teachers Act for not meeting the professional suitability requirement.