

FORM 13C: REQUEST FOR ACCESS TO HEARING RECORD

In accordance with rule 13.14 of the *Rules of Procedure of the Discipline Committee and of the Fitness to Practise Committee*, I am submitting this form to the Tribunals' Office to request a copy of all or part of the hearing record from the following discipline hearing of the Ontario College of Teachers:

Member's Name:

Hearing Date(s):

My contact information is as follows:

Full Name:

Email Address:

Organization/Institution (if applicable):

I am a member of the media

I am requesting a copy of the following parts of the hearing record:

[List any requested exhibits or documents below]

I have read, understood and accept each of the following conditions:

- if the requested part of the record was introduced during a closed portion of the hearing or was the subject of a sealing order, public access will not be provided;
- if the requested part of the record appears to contain sensitive personal information, the Tribunals' Office will consult with the Committee, which may seek written submissions from the parties and/or the requester, before the Committee determines whether or not to provide access to the requester. The Committee is not required to provide reasons for its decision;
- if releasing the requested part of the record would reasonably be seen, in the opinion of the Committee, to interfere with the fair and orderly conduct of a hearing, it will not be released until after the hearing has concluded and the Committee has issued its Decision and Reasons;
- if the requester is seeking permission to duplicate an exhibit, the request will be denied if there is a reasonable possibility that duplication will adversely affect the integrity of the exhibit;
- if there are concerns about protecting the security of a requested exhibit, the Tribunals' Office will consult with the Committee, which may provide for supervision and control of any exhibit by a person that it designates;
- before providing a member of the public with access to any part of the record, the Tribunals' Office will ensure that appropriate redactions have been made to comply with any order preventing public disclosure and to protect the identity of students, vulnerable witnesses or others;
- I will abide by any publication bans ordered in relation to this hearing, and I acknowledge that it is an offence to violate a publication ban and that doing so could expose me to liability; and
- administrative charges of \$1.00 per page must be paid in advance of the requested record(s) being released. The administrative charges may be waived at the sole discretion of the Tribunals' Office in exceptional circumstances.

Date Submitted: