Public Attendance at Council Meetings

Welcome

Welcome to the Council meeting of the Ontario College of Teachers. The following is a list of guidelines that we hope will make your visit enjoyable and informative.

Ontario College of Teachers
Ordre des enseignantes et des enseignants de l'Ontario

Registering and Accessing the Agenda and Council Documents

- Please register to attend an upcoming meeting at www.oct.ca
- The College will endeavour to accommodate all persons attending a Council meeting; however, priority is given to individuals who registered prior to the meeting
- The link to register will be open one month prior to the Council meeting
- Ten days prior to the meeting you will receive an email with a link to the public Council package
- Some Council documents are confidential and will not be included in the public package
- The Council package can be viewed on your smartphone, tablet, or laptop computer during the meeting. Please ensure all devices are switched to silent mode.

The College is committed to accommodating the needs of individuals under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA). To advise us of your accommodation needs in advance of your visit to the College, please contact us. Information received relating to accommodation measures will be addressed confidentially.

For additional information, write or visit:
Ontario College of Teachers
101 Bloor Street West
Toronto ON M5S 0A1
Telephone: 416-961-8800
Toll-free in Ontario: 1-888-534-2222
Email: info@oct.ca
oct.ca

Cette publication est également disponible en français sous le titre Participation du public aux réunions du conseil.
Closed Meetings
The Council may exclude the public from all or part of a meeting if:

• financial or personal matters may be disclosed
• a person involved in a court proceeding may be prejudiced
• the safety of a person may be jeopardized
• personnel matters or property transactions will be discussed
• litigation affecting the College will be discussed.

During closed sessions visitors will be requested to leave the Council meeting. You may wait in the reception area until the public session reconvenes.

Observer Status
• we invite you to observe the meeting from the visitors gallery
• as an observer to the Council meeting, you are unable to participate in deliberations
• observers are not permitted to photograph or record the meeting
• breaks are scheduled throughout meetings
• water is provided throughout the day on the tables lining the south wall of the Council Chambers.

Visitors and members of the media are requested to:
• sign in at the reception desk where you will receive your visitor’s badge
• wear your visitor’s badge at all times while at the College
• remain seated in the designated visitors gallery of the Council Chambers
• enter the Council Chambers through the door located adjacent to the visitors gallery
• remain on the publicly accessible floors
• exit the Council Chambers upon adjournment of the meeting in advance of the Council debriefing session
• return your visitor’s badge to the reception desk at the end of your visit.

Please respect the decorum of the meeting by:
• refraining from talking/whispering or any other disruptive or distracting behaviour during the Council meeting
• turning cell phones and other devices off, or to silent while in the Council Chambers
• individuals who do not comply with these requirements may be asked to excuse themselves.

Media Information
Members of the media requiring further information should contact College Communications at 416-961-8800.

Directions to the College
By Subway:
• Exit at Bay or Museum subway stations.

Indoor Parking:
• Indoor parking is available to the west of the College in the Colonnade building.
• The parking entrance is accessible from St. Thomas and Sultan Sts.

Outdoor Municipal Parking:
• Outdoor parking is available within walking distance to the College.

Accessibility:
• The Ontario College of Teachers is wheelchair accessible.
• Public washrooms are available on the 15th floor.