



Request for Review by Registration Appeals Committee

Appeals must be submitted within 60 days of the Registrar's decision.

A fee of \$99 must accompany this form.

If you are paying by credit card, please visit the e-Services section of our website at www.oct.ca to complete this form and make your payment.

PERSONAL INFORMATION

COLLEGE APPLICATION / REGISTRATION NUMBER

LAST NAME

FIRST AND MIDDLE NAMES

EMAIL

ADDRESS LINE 1

APT.# / UNIT # / P.O. BOX / RR#

CITY

ADDRESS LINE 2

PROVINCE

COUNTRY

POSTAL CODE / ZIP CODE

HOME TELEPHONE

BUSINESS TELEPHONE

FAX NUMBER

REASON FOR APPEAL

Please check one:

1. Request to issue a Certificate of Qualification and Registration

OR

2. Request to remove specified terms, conditions or limitations from a certificate

Please explain why you are requesting a review of the Registrar's decision.

If you are providing additional documentation, please list.

Please note that documents, for example transcripts or verification letters, must come directly from the institution to the College. (Please use another page, if required.)

PRESENTATION TO COMMITTEE

The appeal to the Registration Appeals Committee is a paper review process. However, you may request to make an oral presentation to the committee in addition to submitting written materials. Requests for an oral presentation will be considered by the committee on an individual basis.

In addition to the document review by the committee, I would like to make an oral presentation

NOTE: A presentation is not required for an appeal.

Yes No

I would like to request my presentation in:

English French

SIGNATURE

DATE

PAYMENT

Please include the \$99 fee.

Please make your cheque or money order payable to Ontario College of Teachers, attach it to this form and mail to:

Membership Services
Ontario College of Teachers
101 Bloor Street West
Toronto ON M5S 0A1